

Statement of Fees

* Course offerings may change during 2026. People with disabilities are encouraged to apply.

Delivery Modes: Online -Delivered predominantly via zoom sessions with TWO face-to-face classes and 120 hours Work placement.

FEE FOR SERVICE VICTORIA AND SOUTH AUSTRALIA

Qualification Code and Title	Fees	
Online Delivery (Via Zoom) CHC33021 Certificate III in Individual Support (Ageing and Disability) Course Currency Status: Current	Enrolment fee (non-refundable)	\$110
	Tuition Fee	\$2,390
	Total Fees	\$2,500

SOUTH AUSTRALIA - GOVERNMENT SUBSIDISED FOR ELIGIBLE STUDENTS

Qualification Code and Title Course Currency	Course Fees for South Australian Skills SA Government Funded students		With Concession (based on \$0.50 per hour x 945 hours)
Online (Via Zoom and 2 Face to Face Practical class) CHC33021 Certificate III in Individual Support (Ageing and Disability) Course Currency Status: Current	Upfront Admin Fee(non-refundable)	\$110	\$110
	Tuition Fee Tuition Fee is based on 945 payment hours x \$0.50 as per the Skills SA co-investment policy.	\$365	\$0.0
	Total Fee Payable	\$475	\$110
	Government Contribution – South Australia	\$7,137.84	\$7,137.84

Eligibility criteria apply. Student tuition fees as published are subject to change given individual circumstances at enrolment. Unless otherwise stated, all courses are 'current' as published on the National Register and EmployEase website.

Skills SA Program Entitlement

A student may be eligible for a subsidised training place if they live or work in South Australia, and:

- are an Australian or New Zealand citizen, or
- are a permanent Australian resident, or
- hold a state sponsored visa on a pathway to permanent residency (see Eligible visa types)

and are:

- 16 years or over and not enrolled at school.

Student Entitlement to subsidised training:

- One training place at Certificate III level or above
- Access to foundation skills courses as required
- Up to five fee-free foundation skills bridging units of competency for those assessed to need them
- Up to five vocational bridging units of competency for those assessed to need them.

RPL Fees

RPL fees are provided on application as the fees are dependent upon each unit of competency.

Credit Transfers

Course fees may be reduced where credit has been allocated for units of competency (or equivalent) that have already been deemed competent by another RTO. Reductions are calculated at the time of the credit transfer approval.

Concession Rates

Concession rates apply only to Certificate IV level courses and below. To be eligible for the concession rate an individual must be eligible for a government subsidised training place and at course commencement, must hold a current and valid Commonwealth Health Care Card, Pensioner Concession Card or Veteran's Gold Card.

Fee for Service

Fee for service rates apply to those applicants who do not meet the eligibility criteria for govern

Refund Policy

Students who provide EmployEase with written notification of their withdrawal from a course within 4 weeks of their **Course Start Date** as stated in their **Timetable/Training Plan** will be eligible to receive a refund. Refunds are calculated as follows:

- Written notification received within a period of no less than 3 working days prior to the Course Start Date = full refund (Tuition Fees)
- Written notification received within 3 working days of Course Start Date = Refund of 50% of the paid course fee (Tuition Fees)
- Written notification received on or after the Course Start Date = no refund (Tuition Fees)

Payment Plan Agreement

Payment Plan Agreement continues after course withdrawal. Students on a payment agreement who withdraw from a course within 28 days from the Course Start Date are eligible for early termination of the payment agreement. Terminations are calculated in accordance with the terms above.

Fee Protection

EmployEase holds an unconditional financial guarantee (Bank Guarantee) from the HSBC bank, for the total amount of prepaid fees held by us in excess of the \$1,500 prepaid threshold per learner for services to be provided by EmployEase to those learners.

Cancellation of a Course

Should a course be cancelled by EmployEase prior to commencement, all fees paid will be automatically refunded, unless the student chooses to transfer to another EmployEase course. No additional costs will be incurred. Should EmployEase cancel a course after course commencement, every reasonable step will be taken to support students to complete their training with another EmployEase group without financial disadvantage. Discretion may be applied as deemed reasonable by EmployEase. Should EmployEase be advised to transfer continuing students to another RTO, EmployEase would seek guidance from ASQA and would, through established professional networks with ACPET secure training places with reputable RTOs.

Failure to Attend Placement

If a student cancels placement more than 8 weeks prior to the commencement of placement (students are deemed that they can't go on placement due to not satisfactory assessment outcomes or not submitting work) and the placement is cancelled, then they must pay the cancelled placement full fee.

Failure to Attend Mandatory Classes

A fee of \$150 will be applicable to students who do not attend a designated mandatory class unless a medical certificate is provided.

Course Outline

EmployEase is responsible for the quality of training and assessment in compliance with the Standards for RTOs 2025. For course specific information including delivery methods, course duration, locations and work placement requirements please refer to the Course Outline. Course Outlines are available on the EmployEase website at www.employease.com.au

Certificates and Statements of Attainment

EmployEase is responsible for the issuance of AQF certification documentation. Certificates are issued to students who successfully complete all aspects of their training. Certificates and Statements of Attainment are issued within 30 business days of the final competency being recorded. Hard copies and replacement certificates and Statements of Attainment are available upon request, reprints will incur a charge of \$33.00 (incl. GST) each.

Complaints and Appeals

EmployEase Complaints and Appeals Policy and Procedure is available on the EmployEase website www.employease.com.au

Student Handbook

A copy of the *Student Handbook* on the EmployEase website www.employease.com.au